

FCMENC Executive Board Meeting

May 19, 2007

Lake Mary, FL

Members Absent: Sarah Smokay (Web/Tech) Amanda Mole (Membership)

Call to Order:

Called to order at 10:25am (Verdoni)

Reading of the minutes:

Minutes were then passed out to members

Motion to approve minutes as they stand (Burburan/Autrey) Motion Passes.

Examination of the Minutes:

Attendance: Florida A&M, Florida College and Jacksonville University had minimal turnout. We need to work on connecting with these schools

Budget- Itemized Budget not recommended. Expenses of Fall Conference, FMEA and T-shirt sales would be the extent of report. We will decide on a budget at August Meeting.

Reports:

Advocacy- Morgan Burburan

- Served on Government Relations Committee
- Newsletter Articles (Advocacy Corner) were done numerous times

Secretary- David Wing

- Newsletter went out four times this year
- Biggest Issues: Formatting and Making sure that every chapter member read newsletters. Website should help with this endeavor in the future.

Treasurer: Whitney Wise

- Organized Box of Monetary Accounts
- Online Banking and Debit Card was begun and will continue
- Financial Policy and Procedure manual to be updated

Pres. Elect: David Verdoni

- FMEA Retreat in April was a learning time.
- Updated Logo
- Working towards being a great representative of our organization

President: Brent Mounger

- Worked extensively with setting procedures for years to come (consistency)
- Handbook reworked once again just like Emily Scott did last year

Web Tech: not present but report was given by Brent Mounger

- Website has been created but not posted
- Dream Weaver software purchase in the near future (Current Web tech has software so it will not be a major problem at this time)

Membership: not present but report was given by Brent Mounger

- Worked extensively on “zoning” the map of Florida in districts so that schools would be able to Network

Immediate Past President: Emily Scott

- No Report at the time

Chapter Information Binders: (Verdoni/Mounger)

- Successful endeavor. Not all chapters received them because of lack of time but they were given to many at Fall Conference

Bi-law Revision

- President having the ability to dismiss a position when they are not performing their job at an acceptable level
 - Discussion: What would be the best way to handle that situation

Old Business

Section VI (b) of Minutes

- Discussion- A timeline created as a Word Document detailing Fall Conference, and FMEA costs and gains.
- Every 3 months we would publish this on our website
 - May- July
 - August- October
 - November- January
 - February- April

Motion- The Executive Board allows the treasurer to create a quarterly budget based on the May Financial Year to be published online in conjunction with the President and Web Tech (Mounger/ Burburan) Motion Passes (Concept)

Master Contact List was checked for updates. Updates were then Reported to the Secretary to be inputted and sent out within the week.

Motion to Adjourn for Lunch (Scott/Verdoni) Motion Passes (11:22 am)

Reconvened at 12:46 (Verdoni)

New Business

Officer Handbook was discussed. Emphasis was placed on add-ons and additions as well as a calendar for the year.

Meeting Times- (Verdoni)- Meetings twice a year is not enough to get everything accomplished.

Meeting Times were then discussed and decided upon.

- **Sunday August 26th (10:00am-2:00pm Lake Mary Florida)**
- **Saturday October 6th (5:00 pm- Lake Mary Florida.)** The next day is the Fall Conference
- **Wednesday January 9th (5:00 pm- Tampa Bay)** followed by the Presidential Forum
- **Friday May 16th (5:00 PM- Lake Mary Florida)- Officer Planning**
- **Saturday May 17th (10:00am-2:00pm- Lake Mary Florida)- New Board Member Transition**

Website

- Ready but not published yet
- Dream Weaver- We have the software this year but when will we need to purchase it?
- Should FCMENC purchase a Lap Top Computer in the near future?
- Organizational License for the Software
- *Discussion was then tabled until a later date when this issue would become prominent*

Advocacy

- Would like to attend webinar's related to advocacy for information dissemination to the organization.
- Is funding possible for these webinar's?
- When budget is decided upon, we will approve funding.
- Chapter Contact List for Advocacy- Would like to talk to each chapter president to get an Advocacy Representative from each chapter

Awards

- Would like to see more awards outside of Executive Board Awards
- Examples
 - Outstanding Chapter
 - Outstanding Student
 - Scholarships for FMEA
 - Creation of a Scholarship Application
 - # of Students for Scholarship: No more than 5 per year
 - Scholarship covers Registration and Accommodations only
 - Students will arrive on Thursday
 - Students will be given scholarships based on need
 - Certificates for Fall Conference Speakers
- Awards Chair will create guidelines for these awards and present them at the next meeting

Fall Conference

- October 7th is the date. Lake Mary Florida
- Meaningful Session Ideas

- Separate Break Out Sessions (Chorus, Orchestra, Band)
- Collegiate Interest Level in Session Proposals
- Advocacy Focus
- Session Blueprint:
 - Mary Palmer (Morgan Burburan will contact) on Music Advocacy as the General Session
 - Break Out Sessions
 - Band, Orchestra, and Chorus in Separate rooms. Focus on developing a strong program in each separate area.
 - David Verdoni will contact the Music Supervisors to get names of prominent directors to ask to come participate
 - Music Supervisors Session
- Advertising:
 - Website, Flyer (last years is still saved) and Newsletter
- Costs:
 - Lunch will not be provided. Instead snacks and refreshments in a “mixer” format to get everyone to participate.
 - \$10.00 Conference Cost
 - Make sure that this is communicated to everyone (Dr. Holcomb)

January FMEA Conference

Schedule of Events: Goal is Early Submission!!

- Wednesday PM- Chapter Presidents Forum. Make sure that this is communicated well to each chapter so we get a strong turnout.
- Tri- M/ Emerging Leaders Roundtable
- Jay Gephart- Balance and Blend in a Directors Life
- Teachers Greatest Tool: Saving your Voice in the Classroom- Dr Gackle, Dr. Smith, Dr. Linney
- Music Supervisors and Mock Interviews
- Advocacy Session- to be coordinated with Advocacy Committee
- Recruiting for your program in the secondary school
 - “Loop Holes”- Carolyn Minear
- How Band Makes your Singing Voice Better

Meeting Times

- Working with the other component organizations to be able for Collegiate Component Members to be able to attend other board meetings (EX- FBA, FVA)

New Board Member Ideas

Florida Collegiate MENC

Jessica Stearns:

- Help Funding Chapters Gas Money to be able to go to Fall Conference (100 miles or more).
- Adoption of a School that is under privileged. We would buy instruments, uniforms or any other needs they may have.
- Will work on guidelines for these endeavors for August Meeting

Joshua Autrey

- “Mixer” for FCMENC members to get outside of their chapter to know each other.
 - At the end of our board meeting first and then future years in the style of the Alumni Receptions
- Digital Pictures on the Website would be a great tool. Work with Web-Tech on this project

Constitution/Bi-law Revision

Motion: To add previous motion to Article IV Section 5 of the Bylaws (Autrey/Wing)

Motion Passes

Motion: (Autrey/Burburan) Article III Section 5. All Elected Officials and Chairpersons may be dismissed should they fail to uphold their duties as stated in bylaws at the discretion of the president. Motion Passes

Motion: (Wise/Autrey) Article III Section 8: Any elected officers who fail to fulfill their duties as stated in the bylaws may be impeached by a two-thirds majority vote of the executive board. Motion Passes

All Revisions will be voted on again in our August Meeting

Good of the Order:

Adjournment: *Motion to adjourn (Stein/Wing) Motion Passes*

End Time: 3:06 PM

Florida Collegiate MENC

X

David Verdoni- FCMENC President

X

David Wing- FCMENC Secretary



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